

TUESDAY, JULY 30, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 30, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from July 23, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bid Opening for 2019 Pavement Markings of Various County Roads:

A bid opening was held for the 2019 Pavement Markings of various county roads. Anthony Neff, Deputy County Engineer, was in attendance.

Engineer's estimate: \$210,400.00

The following bids were received and read aloud:

Oglesby Construction, Inc. Norwalk, Ohio 44857	\$207,700.55
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Aero-Mark, Inc. Streetsboro, Ohio 44241	\$197,078.09
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The bids were turned over to Mr. Neff for his review and contract award recommendation.

In the Matter of
2019 Pavement Marking of Various Roads
Addendum No. 1:

Anthony Neff, County Deputy Engineer, submitted an addendum for the 2019 Pavement Marking. The Pickaway County Engineering Department desires to pavement mark various County and Township roads. Approximately 123 miles of road will be center line striped, approximately 248 miles of road will be edge line striped, stop bars, traffic symbols, channelization lines, transverse/diagonal lines and no road will be T-Marked. The Engineer's Estimate for this project is \$174,400.00.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the Addendum No. 1 for the 2019 Pavement Marking Project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

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BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 31, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$931,658.57 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

\$5,000.00 – 101.1105.5703 – Contingencies – Commissioners
\$8,150.00 – 203.3015.5501 – Roads & Bridges Equipment – Engineer
\$4,791.00 – 930.1204.5901 – Other Expenses – Common Pleas Pathway
\$4,000.00 – 930.1204.5301 – Supplies – Common Pleas Pathway
\$800.00 – 930.1204.5205 – Worker's Comp – Common Pleas Pathway
\$14,000.00 – 930.1204.5203 – Insurance – Common Pleas Pathway
\$325.00 – 930.1204.5202 – Medicare – Common Pleas Pathway
\$3,500.00 – 930.1204.5201 – OPERS – Common Pleas Pathway
\$25,000.00 – 930.1204.5102 – Employee Salary – Common Pleas Pathway
\$6,970.88 – 101.1105.5703 – Contingencies – Sheriff
\$4,200.00- 101.1105.5703 – Contingencies – Commissioners
\$83,234.21 – 101.1105.5703 – Contingencies – Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
In the Matter of
Transfer and Re-appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER AND RE-APPROPRIATION:

\$5,000.00 – 101.1105.5703 – Contingencies – Commissioners

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**TO
101.2005.5401 – Coroner Contract Services – Commissioners**

\$3,350.00 – 925.1207.5401 – Contract Services – T-CAP

**TO
925.1207.5201 – PERS – T-CAP**

\$320.00 – 925.1207.5401 – Contract Services T-CAP

**TO
925.1207.5202 – Medicare – T-CAP**

\$24,000.00 – 925.1207.5401 – Contract Services – T-CAP

**TO
925.1207.5102 – Employees’ Salaries – T-CAP**

\$4,200.00 – 101.1105.5703 – Contingencies – Commissioners

**TO
101.1106.5203 – Insurance Planning Office – Commissioners**

\$83,234.21 – 101.1105.5703 – Contingencies – Commissioners

**TO
101.1201.5421 – Municipal Court Fees – Commissioners**

\$6,970.88 – 101.1105.5703 – Contingencies – Sheriff

**TO
101.2083.5448 – Pursuit of Prisoners – Sheriff**

\$2,000.00 – 503.6916.5402 – Darby Sewer – Contract Repairs – Sanitary Engineer

**TO
503.6916.5401 – Darby Sewer – Contract Services – Sanitary Engineer**

\$20,000.00 – 201.3006.5504 – Auto License & Gas Ta Fund 201- Land – Engineer

**TO
201.3006.5501 – Auto License & Gas Tax Fund 201 – Equipment – Engineer**

\$10,780.00 – 203.3015-5505 – Roads & Bridges – Material & Supplies – Engineer

**TO
203.3015.5501 – Roads & Bridges – Equipment – Engineer**

\$2,000.00 – 296.1256.5401 – Contract Services – ISP

**TO
296.1256.5301 – Supplies – Misdemeanor - ISP**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the CASH ADVANCE:

\$8,000.00 – 101.1105.5801 – Advances Out – General Fund – Juvenile/ Probate Court

**TO
227.0000.4910 – Advance In – VOCA Fund – Juvenile/ Probate Court**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

**In the Matter of
Blanket Purchase Order Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the BLANKET PURCHASE ORDER (BL):

\$4,791.00 – 930.1204.5901 – Other Expenses – Common Pleas Pathway

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Executive Session:**

At 1:56 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (4) to discuss collective bargaining matters pertaining to the Pickaway County Job and Family Services employees, with Joy Ewing, JFS Director and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:05 p.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of
JFS Tentative Collective Bargaining Agreement:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-073019-1

**RESOLUTION APPROVING TENTATIVE COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE PICKAWAY COUNTY
DEPARTMENT OF JOB AND FAMILY SERVICES
AND
COMMUNICATIONS WORKERS
OF AMERICA
LOCAL NO. 4501, AFL-CIO-CLC**

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WHEREAS, Ohio Revised Code Chapter 4117 establishes collective bargaining procedures for public employers and public employees; and

WHEREAS, pursuant to the provisions of Ohio Revised Code Chapter 4117, it is the desire of this Board that the tentative collective bargaining agreement reached in SERB Case No. 2019-MED-04-0504 by the parties referenced above is approved by the legislative body.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pickaway County, Ohio, that the tentative collective bargaining agreement reached in SERB Case No. 2019-MED-04-0504 by the parties referenced above is hereby deemed approved by the legislative body; and

BE IT FURTHER RESOLVED that the Director of the Department of Job and Family Services and its authorized representative, are authorized to execute the attached collective bargaining agreement on behalf of the Employer.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

CERTIFICATE OF CLERK

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution adopted by the Board of County Commissioners in session the 30th day of July, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Office of County Commissioners of Pickaway County, Ohio this 30th day of July, 2019.

Angela Karr, Clerk

In the Matter of
JFS Non-Bargaining Unit Pay Range Table:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-073019-2

WHEREAS, the Board of County Commissioners of Pickaway County, Ohio, and the Director of the Pickaway County Department of Job and Family Services are co-appointing authorities for employees of the Pickaway County Department of Job and Family Services; and

WHEREAS, the Board and Director wish to provide additional compensation to employees of the Department.

THEREFORE, BE IT RESOLVED, that Joy Ewing, Director, is hereby instructed to increase the Non-Bargaining Unit Pay Range Table by two and one half (2.5) percent per hour. Such pay increase will be effective August 1, 2019.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Job and Family Service
Data Sharing and Confidentially Agreement:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve Data Sharing and Confidentiality Agreement between Ohio Department of JFS and Workforce Development Area 20 D-2021-15-0277.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Expedited Type II Annexation Petition Filed for the
Annexation of 28.386 +/- Acres of Scioto Township
Into the Village of Commercial Point:

As the first official act related to an Expedited Type II Annexation petition filed for the annexation 28.256 +/- acres of Scioto Township into the Village of Commercial Point, the commissioners' clerk informed them that the petition was filed on Friday, July 26, 2019, and is hereby entered upon the Pickaway County Commissioners' Journal #63, pages dated July 26, 2019. Agent for the petitioners, Scioto Holding Company, is Molly R. Gwin, Issac Wiles. In the initial review of the annexation petition, all necessary documents appear to have been to be submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Commercial Point that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Scioto Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

The Expedited Type II Annexation has been placed as a 10:00 a.m. agenda item on the commissioners' August 27, 2019, regular meeting day schedule.

In the Matter of
Travel Authorizations Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of August 2019, at the total probable cost \$1,745.68.

In the Matter of
Appointment of Complete Count
Committee Chairperson:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to appoint Commissioner Brian Stewart to serve as Chairman at the Complete Count Committee (CCC) for the 2020 Census Count.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

Commissioner Harold Henson removed himself session.

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At 2:35 p.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scriber, P3, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstained. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:55 p.m., the Commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstained. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

Commissioner Harold Henson returned for regular session.

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims or Unemployment claims filed this week.
- The auction on Govdeals.com ended Friday, July 19th at 4:00 p.m. and the following items sold as listed sold for a total of \$5,413.00:
 - Bryant roof top cooling units, Pickaway County Sheriff's Office theft recovery:
 - Unit 1 - \$1,326.00 Picked up Monday, July 29th
 - Unit 2 - \$1,326.00 Picked up Monday, July 29th
 - Unit 3 - \$1,226.00 Picked up Monday, July 29th
 - The enclosed trailer from Veteran Services that received tornado damage sold for \$335 and was picked up Tuesday, July 23rd.
 - The Greenheck weather louvers (groups of 5) – Fairgrounds
 - Unit 1 - \$100.00 Picked up Monday, July 29th
 - Unit 2 - \$100.00 Payment and pick-up is pending
 - Unit 3-7 Not sold
 - Shower units – Fairgrounds
 - Unit 1 - \$470.00 Picked up Friday, July 26th
 - Unit 2 - \$530.00 Picked up Friday, July 26th
- Health and Safety Week last week was a success and there was a large attendance for the employee luncheon.
- The re-zoning hearing for 963 South Pickaway Street is scheduled for August 7, 2019.

In the Matter of
Report Provided by EMA Director:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick held a drone demo for Health and Safety week.
- 911 Phonenumber Service Discussion – exploring VOIP
- The first county HAZMIT Plan Re-write kickoff meeting is scheduled for September.
- The Governor Emergency Declaration declared Pickaway County in the Preliminary Damage Assessments. For ODOT Roads Only

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- This Week – a. Quarterly Meeting with Local Business – HAZMAT Issues – PPG, DuPont, Sofidel
- Mr. Flick, EMA Director will be on leave August 1st-9th. The Deputy EMA Director will be acting.
- The 911 Outage Telecon – Frontier, Ohio 911, PUCO, Pickaway Co meeting are scheduled for Thursday .

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler emailed the response letter to the mayor and city council on Wednesday.
- All songs are off on the courthouse chimes and will only chime on the hour starting at 8:00 a.m. until 7:30 p.m., Monday-Saturday. Ellery Elick has received a manual for the chimes and Jon Brown will meet with Mr. Elick for training.
- Mrs. Dengler has been in contact with WDC Group and they are wanting to meet to provide updated info on all projects.
- Mrs. Dengler informed the Commissioners that Judge Long's air conditioner has been repaired.

**In the Matter of
Updated Domain Registration:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to authorize Commissioner Wippel to sign amended correspondence to .Gov Domain Registration, c/o Verisign, Inc, to request authority over the pickawaycountyohio.gov second-level domain name to be delegated to Pickaway County, Ohio.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Contract Approved for
Back-up Building Inspector Services:**

April Dengler, Deputy County Administrator, presented the Commissioners with the Contract for Independent Back-Up Inspector for their review between the Pickaway County Building Department and Ryan A. Wilkins. Mr. Wilkins would provide back-up inspection services for the Building Department on an as-needed basis upon request of the County to assist with plumbing, residential structural/ HVAC inspections within Pickaway County. Ms. Dengler stated that the hourly rate for these services is \$30.00 for hours worked, with a two-hour minimum.

Following the Commissioners review and brief question and answer session regarding the contract, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, for its approval.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Acting Clerk

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**In the Matter of the
Change Order/ Cost Estimate No. 48 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Stewart inquired what cost would look like to install air conditioning in Heritage Hall. The building could be used for so much more if it was air conditioned. This is a question that potential renters have asked, and Commissioner Stewart would hate to lose bookings due to not having AC. Commissioner Wippel spoke about phase II and the sizing of the multipurpose building. The multipurpose building will house offices and available rental space. Commissioner Wippel suggested that the building may be able to be scaled back from the original plan.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 48 for upgrading the Heritage Hall speakers and adding four additional speakers in the high bay at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$23,310.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 49 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 49 for wireless microphone upgrades as requested during the 7/25/19 system review at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed credit for work \$5,586.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Lease Amendment No. 4 Signed with the
US Department of Agriculture for the Rental of
Space for the Natural Resources Conservation Service and the Farm Service Agency:**

The commissioners reviewed Lease Amendment No. 4 received from the U.S. Department of Agriculture for leased space at the Pickaway County Service Center.

Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve Lease Amendment No. 4 with the U.S. Department of Agricultural for the rental of space in the Pickaway County Service Center for the Natural Resources Conservation Service and the Farm Service Agency for the period of August 1, 2019, to July 31, 2021, at the monthly rate of \$3,232.78. The motion includes authorizing Commissioner Jay Wippel to sign the document.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 20, 2019.

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A total of \$1,210 was reported being collected as follows: \$ 250 in adoption fees; \$180 in dog licenses; \$90 in dog license late penalty; \$25 in micro-chip fees; \$40 in owner turn-in fees; \$500 in private donations; and \$125 in redemptions.

Eight (8) stray dogs were processed in; five (5) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk